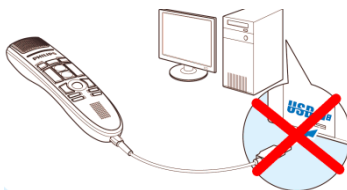


Technical Information

Subject	Clean the Trackball housing and chassis.
Hardware	SpeechMike 3500 Series SpeechMike 3600 Series
Published	7 November 2012
Last Review	4 March 2013

The SpeechMike Premium Microphone includes a built-in high-precision stainless steel trackball. Self-lubricated and abrasive resistant Teflon bearings guarantee smooth operation over the entire lifetime. In combination with a laser scanner and self-cleaning features, the trackball is as precise and durable as never before.

On top of that, the trackball can even be taken out of the device for cleaning. Should this ever be required, we describe below how to open the trackball-housing, clean, and then reassemble the housing.



Disconnect the SpeechMike from the computer.

Step 1	Step 2	Step 3
Remove the plastic ring with tweezers or other tool. Turn it counter clockwise.	Remove holding ring.	Remove trackball.

- ⚠ Make sure you do not scratch the lens or leave a film of grease on it.
- ⚠ Never use aggressive cleaning agents or chemical solutions for cleaning because these can react with the plastic housing and may even be detrimental to the unit's functionality.
- ⚠ We will not assume any liability for damages caused by improper handling or non-compliance with the safety notices!

Step 4	Step 5	Step 6
Remove Teflon ring. Clean it, if necessary, with soft microfiber cloth.	Clean inner section with pair of bellows or cotton buds.	After cleaning or disinfection reassemble the parts and close the ring by turning clockwise.

Cleaning and disinfection

Optical elements

No liquid should be used for cleaning the optical elements inside of the SpeechMike Trackball unit. Use only a normal cleaning stick to remove the dust.




Surface and Barcode Scanner

Regarding the cleaning of the surface, please find below an overview of possible solutions.

Ideally, use the appropriate wet wipes, such as:

Bacillol Tissues	Bacillol Wipes	Microbac Tissues
		
Bacillol® Tissues are ready-to-use disinfection wipes for rapid and convenient disinfection of alcohol-resistant surfaces and medical devices.	Bacillol® Wipes are suitable for rapid disinfection of alcohol-resistant surfaces and medical devices.	Mikrobac® Tissues are suitable for the convenient cleaning and disinfection of sensitive surfaces and medical devices.
For more info visit Bode Chemie GmbH webpage: http://www.bode-chemie.com/		

or liquid disinfectants such as:

Bacillol AF	Bacillol 30 Foam	Sterillium
		
Alcohol-based rapid disinfectant with extensive spectrum of activity. Dries without leaving residue.	Bacillol® 30 Foam is well suited for the rapid disinfection of alcohol-sensitive surfaces such as displays, keyboards and control panels of portable and stationary devices.	For hygienic and surgical rub-in hand disinfection – independent of washbasin and water. For all areas that are relevant to hygiene.
For more info visit Bode Chemie GmbH webpage: http://www.bode-chemie.com/		

Note:

Please ensure the device that it is completely disconnected from the PC before cleaning. During the cleaning, please make sure that no liquid penetrates into the device.

The device itself is completely safe, as it uses the 5V supply from the USB port; however any liquid which might penetrate the device could lead to malfunction as long as the liquid has not evaporated.